



## Hy-Line International

**JOB TITLE:** Facility Maintenance Technician

**LOCATION:** Hy-Line International

**INCUMBENT:** Multiple

**DEPT:** Research & Development

**REPORTS TO:** Research Farm Manager

**STATUS:** Non-Exempt

**Created:** August 2021

**Revision Date(s):** June 2025

**Statement of Purpose:** A Facilities Maintenance Worker performs a variety of routine and semiskilled tasks involving general maintenance of company facilities, equipment, and grounds.

- Perform general maintenance in the facility
- Performs basic electrical repair and maintenance using appropriate hand, power, and specialty tools. (Replacing switches, lights, disconnect/reconnect motors, and troubleshooting)
- Performs minor plumbing maintenance (e.g., replacement or repair of leaks in drains, faucets, unclogging of drains, replacing drain hoses, on washers and similar devices, etc.).
- Performing routine carpentry work
- Perform preventive maintenance on heating, ventilation, and air conditioning system
- Perform general housekeeping
- Must be customer service orientated
- Upgrade with new equipment/technology
- Work with outside contractors
- Comply with safety and audit standards
- Work independently under limited supervision (self-management)
- Maintain maintenance and scheduling reports
- Inspect building or other structures to determine functional systems and detect malfunctions to ensure preventative maintenance is completed.
- Must be able to work flexible hours when required
- Other duties as assigned

## **COMPETENCY and KNOWLEDGE REQUIREMENTS**

- 2-year mechanical degree and 2 years working experience in facility maintenance or 4+ years of manufacturing experience; strong hydraulic, pneumatic, mechanical, and industrial skills with some PLC experience and HVAC.
- Basic understanding of electrical, plumbing and carpentry
- Proficient with MS Office: Word, Excel, and able to use internal quality programs
- Ability to communicate professionally with people at all levels of the organization
- Experience with cooling units (e.g., refrigeration systems) and forced air and radiant heating units.
- Experience with conveyors (e.g., motors, gearboxes, belting, rollers, and controls).
- Experience with electrical systems (AC/DC, installation, lighting controls, sensors, probes, flow meters, tools, and troubleshooting)
- Experience with gearing and gear boxes (rebuilds, ordering parts, machining parts, troubleshooting).
- Experience with preventative maintenance (computerized scheduling, charts/data).
- Experience with schematics (e.g., electrical blueprints with switches, starters, maps, relays

## Description of Physical and Mental Demand

<b>Position:</b> Maintenance Technician	<b>Department:</b> Production
<b>Developed by:</b> HR	<b>Date Created/Revised:</b> March 2021

### Physical Demands

On the job time is spent in the following physical activities. The amount of time spent for each physical activity is indicated below

	None	Up to 10%	Up to 30%	30% - 60%	More than 60%
Standing				x	
Walking				x	
Sitting	x				
Talking and/or Hearing				x	
Using hands to handle, feel				x	
Kneeling	x				
Squatting	x				
Crouching	x				
Crawling	x				
Reaching overhead		x			
Reaching forward		x			
Tasting or Smelling	x				
Climbing Stairs	x				
Rotating Trunk	x				
Flexing Trunk	x				

### This position requires that weight be lifted:

	None	Up to 10%	Up to 30%	30% - 60%	More than 60%
Up to 10 pounds		x			
Up to 25 pounds		x			
Up to 40 pounds		x			
Up to 50 pounds		x			
Up to 75 pounds		WA			
Up to 100 pounds		WA			
More than 100 pounds		WA			

FH = Floor to Waist, H = Horizontally, O = Overhead, WA = With Assistance

### This position requires that force be exerted by pushing/pulling:

	None	Up to 10%	Up to 30%	30% - 60%	More than 60%
Up to 10 pounds			x		
Up to 25 pounds			x		
Up to 50 pounds		x			
Up to 100 pounds		WA			
More than 100 pounds		WA			

WA = With Assistance

### The typical noise level is:

- Very Quiet
- Quiet
- Moderate Noise
- Loud Noise
- Very Loud Noise

### Hearing Requirements:

- Ability to hear equipment alarms
- Ability to hear person call
- Ability to hear instructions from employees or leaders

### Repetitive Motion

On the job time requires the following hours of repetitive activities:

	0	1-2	3-4	5-6	7+
Repetitive use of foot control		B			
Repetitive use of hands		B			
Grasping: simple/light		B			
Grasping: firm/heavy		B			
Fine dexterity		B			

R = Right, L = Left, B = Both

### Work Environment Conditions

This job requires exposure to the following environmental conditions. The amount of time spent in these conditions is indicated:

	None	Up to 5%	Up to 30%	30% - 60%	More than 60%
Wet, humid (non-weather)	x				
Near moving mechanical parts			x		
Fumes or airborne particles			x		
Toxic or caustic chemicals		x			
Outdoor weather conditions			x		
Extreme cold (non-weather)	x				
Extreme heat (non-weather)	x				
Risk of electrical shock		x			

### VISION REQUIREMENTS:

- Close vision (clear vision at 20 inches or less)
- Distance vision (clear vision at 20 ft or more)
- Peripheral vision (ability to observe an area that can be seen up and down or to the left and right while eyes are fixed on a given point)
- Depth perception (3-dimensional vision, ability to judge distance and spatial relationships)
- Ability to adjust focus (ability to adjust the eye to bring an object into sharp focus)
- No special vision requirements

### OTHER PHYSICAL/MENTAL DEMANDS:

- Travel is required:
  - less than 50% of the time
  - 50% of the time
  - More than 50% of the time
- High volume workload
- Mentally stressful conditions
  - 25% or less of the time
  - 25-50% of the time
  - More than 50% of the time
- Other:
   


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***Reasonable accommodations will be considered to enable individuals to perform the essential functions of the position***

I have received a copy of my position description, the responsibilities and requirements of the role and the physical/mental demands of the position. I acknowledge that I am able to perform all of the duties stated with or without reasonable accommodation. Further, I understand I am responsible for notifying my employer if any reasonable accommodations are required for me to perform my duties and responsibilities as outlined.

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Employee Signature

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Date Signed